

**AGENDA**  
**STATED SESSION MEETING**  
**January 15, 2012**  
**7:00 P.M.**

1. Call to Order/ Declaration of Quorum Moderator
2. Opening Devotion Pat Evans
3. People are Important Moderator

**Deaths:**

Carroll Brown, uncle of Vera Braswell, 12/28/11  
Florence Holt, 1/6/12  
Dick Oates, 1/12/12

**Special Facilities**

**Cypress Glen:** Sarah Allen \* C220, Ben Lattin \* C214  
\*Assisted Living \*\*Skilled Unit

**Ayden Court:** Mickie Ezelle, Rm. 103, Nina Weston, Rm. 500

**At Home:** David Eggers, Spencer Hill, Barney Kane, Amelia Trevathan Lentz, Kathleen Randall,  
Dora Snow, John Webb, Liz Wilkerson

**Births:**

Taylor Kathryn Bowers, daughter of Lauren and Vinse Bowers, 12/27/11.  
Grandparents are Pete and Annelle West. Greatgrandmother is Wilma Piner.

Seamus Robert Charles McAndrew, son of Cameron Perry and Benjamin McAndrew, 12/22/11  
Grandparents are Georganne and Derek Perry.

Amelia Trevathan Lentz, daughter of Jennifer and Scott Lentz, 1/4/12  
Grandparents are Tom and Marcia Trevathan and great-grandfather is Earl Trevathan.

4. Communications Clerk

5. SPECIAL ORDER OF THE DAY

Report from the FOG Compliance Task Force (see **Attachment A – NOTE: THIS VERSION HAS BEEN REVISED SINCE LAST SUNDAY’S MEETING; PLEASE NOTE CHANGES**)

Approve taking the revised bylaws to the congregation for approval at the annual congregational meeting.

6. Setting of agenda Moderator/Clerk

**PROPOSED CONSENT AGENDA**

Administration Ministry (Chip Little)

Approve building use requests for a) New Hope Presbytery for Healthy Boundaries training on January 28, 2012 from 7:30 am to 4 pm in the Fellowship Hall; b) Pitt District Boy Scouts for their annual district banquet on January 31, 2012 from 6:30 to 8 pm in the Fellowship Hall; c) AA for a preconference event on March 24, 2012 from 10 a.m. to 5 p.m. in basement fellowship hall and classrooms.

(Personnel – Kirk Mizelle) – Approve hiring Santaza Lightfoot as Lead Nursery Teacher, with a 90-day probationary period. She will take the CPR course in this time frame.

Worship Ministry (Shelley Basnight)

Approve removing the 9:45 am worship service on Easter Sunday (April 8).

Approve scheduling a children’s musical on Sunday April 29

Education Ministry (Sarah Adams)

Approve adding Mary Harding Sugg to the list of Toddler Church teachers

Clerk

Approve minutes for stated Session meeting of December 11, 2011. (**Attachment B**).

Moderator

Vote on items in the consent agenda.

7. DISCUSSION AGENDA

8. INFORMATION

Mission Ministry (Mark Pabst)

The Prison Ministry ministered to 138 inmates in November and December

Mayfest application forms are available in the church office and on the Web site.

Education Ministry

The March 7 Food and Fellowship will be a Taco Salad Bar with a VBS “pep rally” as program

The Ministry is working on VBS curriculum

Membership Ministry (Betty Bailey)

The New Year’s Day luncheon was a big success. The Ministry may plan to do this again in the future

The youth group will sponsor the Shrove Tuesday Pancake/Sausage supper on February 21

9. Treasurer's Report

Derek Perry

10. Other Business

Approve Nelson Crisp and Shelley Basnight as Commissioners to the Presbytery meeting on February 18 at First PC, Durham (NEED AN ALTERNATE!)

Approve annual statistical report (**Attachment C**)

11. Next Stated Meeting February 19, 2012, at 7 PM (agenda items due Feb. 12, 2012)  
(Devotions: Harding Sugg)

Clerk

12. Adjourn

Moderator

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**Attachment A**

Below are the proposed bylaws as presented by the Form of Government Compliance Task Force appointed by the Session.

Please note:

- Underlined wording: recommended revisions to the current bylaws made by the task force before January 8, 2012.
- In **red, bold, and in italics**: the changes made since the presentation on January 8, 2012.

**Proposed Bylaws**  
**First Presbyterian Church, Inc., Greenville, NC**  
*Revised January 2012*

**I. Mission Statement**

The vision and mission of First Presbyterian Church, Greenville, NC come from the life, death, and resurrection of Jesus Christ as reflected in the scriptures.

With God's grace:

We shall strengthen ourselves as God's people through worship, teaching, learning, and sharing the journey of faith.

We shall seek to show Christ's love by serving, individually and collectively, to meet the spiritual and physical needs of our brothers and sisters.

We shall accept the dynamic nature of the Christian faith and strive to grow in it.

Motto: Share the Journey; Grow in Faith

**II. Relation to the Presbyterian Church (U.S.A.)**

The First Presbyterian Church is a member church of the Presbytery of New Hope in the Synod of the Mid-Atlantic of the Presbyterian Church (U.S.A.)

**III. Governance of the Congregation**

This congregation shall be governed in accordance with the *Constitution of the Presbyterian Church (U.S.A.)*. Consistent with that *Constitution*, these bylaws shall provide specific guidance for this congregation. The most recent edition of *Robert's Rules of Order newly revised* shall be used for parliamentary guidance (G-3.0105).

The session is the council for the congregation (G-3.02). The session has stated meetings once a month typically on the third Sunday of the month.

**IV. Meetings of the Congregation (G-1.05)**

A. Annual and Special Meetings: (G-1.0501)

There shall be an annual meeting of the congregation in the church building in January. Special meetings may be called by the session. Such calls shall state clearly the purpose of such special meetings, and business shall be restricted to that which is specified in the call.

Business Proper to Congregational Meetings (G-1.0503): Business to be transacted at meetings of the congregation shall be limited to matters related to the following: electing ruling elders and trustees; calling a pastor or associate pastor; changing existing pastoral relationships, by such means of reviewing the adequacy of and approving changes to the terms of call of the pastor or pastors, or requesting, consenting to, or declining to consent to dissolution; buying, mortgaging, or

selling real property; requesting the presbytery to grant an exemption as permitted in the Book of Order.

Consistent with the laws of North Carolina, both ecclesiastical and corporate business may be conducted at the same annual congregational meeting.

B. Quorum of the Meeting (G-1.0501)

The quorum of a meeting of the congregation shall be the moderator, the secretary, and 10% of the active membership. The moderator shall determine if a quorum is present. All active members of the congregation present at either annual or special meetings are entitled to vote. Voting by proxy is not allowed at congregational meetings.

C. Notice of Meetings (G-1.0502)

Public notice of the meetings shall be given in printed, electronic **and** verbal form for at least ten days prior to the meeting. ~~When the meeting is called for the purpose of electing a pastor, the notice shall be given in printed, electronic **and** verbal form at least 10 days in advance.~~

D. Moderator (G-1.0504)

One of the pastors shall moderate the meetings. When the church is without a pastor, the moderator appointed by the presbytery shall preside. If it is impractical for the pastor or the moderator of the session appointed by the presbytery to preside, he or she shall invite, with the concurrence of the session, another teaching elder of the presbytery to preside. When this is not expedient, and when both the pastor and the moderator concur, a member of the session may be invited to preside.

E. Secretary and Minutes (G-1.0505)

The clerk of session shall serve as secretary. If the clerk is not present or is unable to serve, the congregation shall elect a secretary. The minutes of the meeting shall be recorded in the minute book of the session by the secretary of the meeting. The minutes shall be readily available in the church office and on the church website.

**V. Incorporation and Trustees (G-4.01)**

In accordance with the laws of the state of North Carolina, the congregation of First Presbyterian Church, Greenville caused a corporation to be formed. Consistent with the laws of this state, both ecclesiastical and corporate business may be conducted at the same annual meeting of the congregation.

In the matter of corporate business, the pastor or moderator is not a member of the corporation. A member of the session shall be invited to moderate the meeting when corporate matters appear on the agenda.

In the matter of corporate business, consistent with the laws of the state of North Carolina, a quorum shall be 10% of the active members. The secretary will determine that a quorum is present. Consistent also with the laws of North Carolina, voting is restricted to active members age 18 or above. Voting by proxy is not allowed.

The congregation shall elect 3 trustees who shall serve as officers of the corporation. They shall be divided into three equal classes. ***Each year the congregation shall elect 1 trustee for a three year term.*** No trustee shall serve for more than 2 consecutive terms or for 6 years in continuum. A

trustee having served a total of six years shall be ineligible for reelection to the board of trustees for a period of at least one year. The pastor cannot serve as a member of the corporation.

#### **VI. Nominating Committee (G-2.0401)**

The congregation shall form a representative nominating committee which shall itself include both women and men, giving fair representation to persons of all age groups and of all racial ethnic members and persons with disabilities who are members of our congregation. The committee shall be comprised of nine members including:

1. Four members of the session designated by the session.
2. Five active members of the congregation, not persons currently serving on the session, nominated and elected annually at a congregational meeting. No member shall serve more than three years consecutively;
3. The pastor who shall be a member ex officio and without vote.
4. Once the committee is formed, it shall elect its own moderator from within the committee.

The nominating committee shall bring to the congregation nominations only for the number of positions to be filled. The floor shall be open for nominations at the congregational meeting called for this purpose.

#### **VII. Ruling Elders & the Session (G-2.03, G-2.04 & G-3.02)**

The session is the council for the congregation. It shall be composed of 30 ruling elders serving a three year term, and 2 ruling elders serving a two year term, together with all installed pastors and associate pastors (G-3.0201). The 2 two-year term elders are high school students elected to serve between their sophomore and senior years. Each year the congregation shall elect 11 ruling elders, 10 for a 3 year term and 1 for a 2 year term. No ruling elder shall serve more than 2 consecutive terms or 6 years without taking a mandatory rest for at least one year.

The congregation should elect persons of wisdom and maturity of faith, having demonstrated skills in leadership and being compassionate in spirit. When elected by the congregation, they shall serve faithfully as members of the session. (G-2.0301) After being elected, the person shall be prepared, examined and ordained into the **ordered ministry** (G-2.0402). Once ordained and while they are active members of any congregation of this denomination, ruling elders continue to bear the responsibilities of the ministry to which they have been ordained in accordance with the Rules of Discipline (G-2.0404)

The session has the responsibility and power to: provide that the Word of God may be truly preached and heard; provide that the Sacraments may be rightly administered and received; and nurture the covenant community of disciples of Christ. (G3.02 a, b, c)

The session has stated meetings once a month (typically on the 3<sup>rd</sup> Sunday of the month). The moderator shall call a special meeting when he or she deems necessary or when requested in writing by any two members of the session. The business to be transacted at special meetings shall be limited to items specifically listed in the call for the meeting. A quorum for the session shall be the **moderator and one third of the ruling elders**. An exception to this quorum shall be for the reception or dismissal of church members. **In this case there shall be a quorum of at least** four ruling elders and one teaching elder. The session consists of all active ruling elders and the pastor and associate pastors. Each member is allowed to vote and a teaching elder shall moderate the meeting. (G-3.0203)

### VIII. The Clerk of Session, Minutes and Records

The session annually, at its last meeting in December or its first meeting in January, shall elect a ruling elder to serve as clerk of session. (G-3.0104) This person does not have to be an active ruling elder. The term shall last one year and the clerk of session may be re-elected to that term indefinitely.

The minutes of the meetings shall be recorded by the clerk in the minute book of the session and the minutes shall be readily available in the church office and on the church website. Each session shall maintain the following roll and registers: membership roll, registers and finances. **(G-3.0107 & G-3.0204)**

### IX. Treasurer (G-3.0205)

The session annually, at its last meeting in December or its first meeting in January, shall elect a treasurer. The term shall last one year and the treasurer may be re-elected to that term indefinitely.

### X. Dissolution of Relationship or Release from Ministry

Should a **ruling elder** be unable to fulfill the duties of the **ordained ministry** there are specific provisions and conditions in the Book of Order under which the exercise of this **ministry** may be terminated.

1) A ruling elder may resign from the session for good cause. The letter should be directed to the session, and the session acts on the resignation. The perpetual nature of ordination would still be effective in accordance with the Book of Order. (G-2.0405)

2) A ruling elder may be released from the exercise of ordered ministry. There can be no inquiry against the ruling elder, and no charges can have been filed, in order for the session to grant such release. Should a **person** desire to be restored **to ministry** at a later date, that **person** must make application to the session that granted such release. That session may then restore that **person** to the **exercise of the ministry** without re-ordination. (G-2.0406)

Vacancies on the session may be filled at a special meeting of the congregation or at the annual meeting, as the session may determine.

### XI. Amendments

These bylaws may be amended subject to the Articles of Incorporation, the laws of North Carolina and the Constitution of the Presbyterian Church (USA) by a two-thirds vote of the voters present **at the congregational meeting**, providing that the proposed changes in printed **and** electronic form have been distributed at the same time as the call of the meeting at which the changes are voted upon.

Note: letter-number references refer to Book of Order Part II 2011/2013 location.

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**Attachment B**

SESSION MINUTES  
FIRST PRESBYTERIAN CHURCH  
GREENVILLE, NC  
December 11, 2011

The Session of First Presbyterian Church, Greenville, NC, held a stated meeting at 7 p.m. on December 11, 2011, in the Fellowship Hall.

**Elders present:** Sarah Adams, Betty Bailey, Connie Bond, Vera Braswell, Griff Burgwyn, Nelson Crisp, Bob Deyton, Brian Dilday, Don Duff, Pam Finch, Amanda Fisher, Todd Fraley, Mickey Herrin, Mike Horton, Chip Little, Tim Longest, Gerald McGowan, Kirk Mizelle, Mark Pabst, Kelly Robertson, David Scull, and Louis Spell.

**Excused:** Landon Allen and Jimmy Sutton.

**Absent:** George Bosch, Tonita Branan, Wendell Branch, Connie Bridgewater, William Griffin, Earlene Hite, and David Shackelford.

**Others present:** Bill Neely, Senior Pastor and Moderator, Kerri Hefner, Associate Pastor for Campus Ministry and Mission, Carrie Finch, Associate Pastor for Youth and Congregational Care, Dick Marks, Clerk of Session, Derek Perry, Treasurer, and Elders-elect Shelley Basnight, Pat Evans, Don Guy, Mark Hayes, Kathy Howard, Marcia Spears, Harding Sugg, and Jim Young.

Moderator Bill Neely called the meeting to order at 7:00 p.m. and declared a quorum was present. Tim Longest led the opening devotional.

PEOPLE ARE IMPORTANT

**Illnesses:**

Special mention was made for Evelyn Allen (Pat Sugg's mother), Sarah Allen, Jack Barnhill, David Eggers, Mickie Ezelle, Florence Holt, Barney Kane, Bob Klein, Ben Lattin, Dick Oates, Jim O'Sullivan, Jimmy Sutton, Odell Welborn, Nina Weston, and Liz Wilkerson

**Birth:**

Eleanor Bonneau Seals, granddaughter of Dick and Sadie Oates, on November 21, 2011.

**New Members:**

Richard and Karen Eckert and their son Kevin Gavin, on November 27, 2011.

Kerri Hefner offered a prayer including those mentioned above.

COMMUNICATIONS

From the office of the Presbytery of New Hope:  
Digest of the 84<sup>th</sup> stated meeting in October.  
2011 benevolence statement through November

The clerk passed around sign-up sheets for devotions, being a commissioner to Presbytery, and e-mail address corrections.

MINUTES

Minutes were approved for the stated Session meeting of November 20, 2011, the called Session meeting of November 27, 2011.

## MINISTRY REPORTS

### **Administration Ministry (Gerald McGowan)**

A motion passed from the Ministry to approve election of Dick Marks as Clerk of Session for 2012 and Shelley Basnight as Assistant Clerk.

A motion passed from the Ministry to approve election of Derek Perry as Church Treasurer for 2012 and Emily Coffman as Assistant Treasurer.

A motion passed from the Ministry to elect the Personnel Committee for 2012: Kirk Mizelle (Session at-large representative and Moderator), Chip Little (Administration Ministry representative), Vernetta Dean (Presbyterian Women representative), Gerald McGowan (congregational at-large representative), Dick Marks (Clerk of Session) and Bill Neely (Senior Pastor).

A motion passed from the Ministry to approve Ministry assignments for 2012 (attached).

A motion passed from the Ministry to approve the Administrative Calendar for 2012 (attached).

A motion passed from the Ministry to approve expenditures of approximately \$90,000 for repairs/maintenance in the areas of building security, stairwell repair, blinds and paint in the fellowship hall and 1<sup>st</sup>-floor classrooms, and a parlor facelift. Funds are available from the building/maintenance endowments and/or the general budget.

A motion passed from the Personnel Committee to approve hiring Kathleen B. Williams as the Interim Director of Christian Education for 20 hr/wk with a salary of \$18,000, our half of FICA and \$3000/yr for professional expense, beginning January 1, 2012.

A motion passed from the Personnel Committee to approve the request of Tracy Wetherbee for a change in work schedule from 8-5 Monday through Thursday and 9-12 on Friday to 10-5 Monday through Friday from December through April.

A motion from the Ministry to approve a building use request from Angel Cops to allow the use of the building for temporary shelter for homeless men when the temperature is expected to be below 30° was tabled and sent back to the Ministry for further information.

### **Mission Ministry (Todd Fraley)**

A motion passed from the Ministry to approve having a Moment for Ministry on December 18 for the Christmas Eve Offering.

A motion passed from the Ministry to approve reserving Fellowship Hall for Mayfest beginning April 22, 2012.

A motion passed from the Ministry to convert the Angel Tree to a hat-and-glove tree for the Community Shelters.

The Ministry is hosting a Christmas party and delivering gifts to the Winterville Manor on December 18 at 3 p.m.

### **Membership Ministry**

A motion passed from the Ministry to have the chili cook-off for Food and Fellowship on January 11, 2012 at 6 p.m.

A motion passed from the Ministry to have a black-eyed pea and cornbread pick-up meal following the 11 a.m. worship service on January 1, 2012.

## **Treasurer's Report**

Treasurer Perry discussed the 2011 budget through November and said the church is in good financial shape. December revenues are usually strong, so that the year-end picture looks promising at this point.

## OTHER BUSINESS

Membership issues:

A motion passed to grant letters of transfer for Mary Adele Grier (to Oakmont Baptist Church, Greenville, NC), for Max Thomas Wood (to University Presbyterian Church, Seattle, WA) and for Gary and Marilyn Danford (to First Presbyterian Church, Jacksonville, NC).

Following a report of the annual review of the church rolls by the clerk and Administrative Assistant, a motion was made (Little/Basnigh) to remove the following persons from the Active Roll because the church has lost contact with them: Derek and Donna Alderman, Jean and Jeffrey Cahoon, Patsy Cannon, Jeanette Cooper, Laura Covington, Jennifer Danford, Chelsea Davis, Gloria Faulkner, Justin Guthrie, Garrett Hamilton, Kate and Steven Hardy, Blair Hogan, Clifford and Sara Howard, James Kingrey, Jimmy Lewis, Johanna Meredith, Kristina Murphy, Kathleen Paul, Matthew Robertson, Linda Shaw, Harold Smith, George and Brenda Stewart, Danielle and Eric Thompson, and Doug and Kristin Walsh. An amendment was made to the motion (Neely/Dilday) for the Clerk to keep the names of those removed on a "Friends of the Church" roster. The amendment passed, and the amended motion passed.

A motion passed to distribute the 2011 endowment proceeds as follows: The Sorenson and Webb endowments for building and maintenance to the Administration Ministry, the Mission Endowment to the Mission Ministry, the Warren-Shelburn Fund to pay toward the pledge FPC has made to Union Presbyterian Seminary, and the Sugg Endowment to the Presbyterian Women to be distributed by their scholarship committee.

A motion passed that in the future, distributions from the Sorenson and Webb endowments go to the Administration Ministry to be spent according to the guidelines of the endowments; distributions from the Berryhill and Mission endowments go to the Mission Ministry to be spent according to the guidelines of the endowments; distributions from the Warren-Shelburn fund be used to pay the pledge to Union Presbyterian Seminary until the pledge is fulfilled; and distributions from the Sugg fund be given to the Presbyterian Women to be granted as scholarships as determined by their scholarship committee, provided the guidelines of the endowment are followed.

The Moderator asked each Elder in the class of 2011 to speak for a few minutes about what their service on the Session has meant to them.

The meeting was adjourned following a closing prayer by Carrie Finch.

William K. Neely, Moderator

Richard Marks, Clerk of Session

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**Attachment C**



**Church  
Report  
2011**

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**PIN Number**            **20827**

**Presbytery Number** **150443**

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**Church**                    **First Presbyterian Church**  
**Address**                 **1400 S Elm St**  
**City/State**              **Greenville, NC 27858-3746**  
**Phone**                    **252-758-1901**  
**Email**                     **fpcstaff@embarqmail.com**  
**Web Site**                **www.fpcgreenville.org**  
**Fax**                        **252-758-1365**

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**Membership**

Prior Active Members **732**

<b>Gains</b>		<b>Losses</b>	
17 & Under	<b>8</b>	Certified	<b>14</b>
18 & Over	<b>10</b>	Deaths	<b>5</b>
Certified	<b>13</b>	Other	<b>36</b>
Other			
<b>Total Gains</b>	<b>31</b>	<b>Total Losses</b>	<b>55</b>

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**Total Active Members**        **708**  
Baptized                    **135**  
Total Adherents            **843**  
Female Members          **397**

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**Average Attendance**            **270**  
**Affiliate Members**                **3**

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<b>Baptisms</b>		<b>Officers</b>	
Child Baptisms	<b>9</b>	Male Session	<b>20</b>

Adult Baptisms            2

Female Session            11

Male Deacons

Female Deacons

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<b>Age Distribution of Active Members</b>		<b>Male</b>	<b>Female</b>
25 & Under	<b>97</b>	<b>50</b>	<b>47</b>
26 - 45	<b>181</b>	<b>83</b>	<b>98</b>
46 - 55	<b>106</b>	<b>47</b>	<b>59</b>
56 - 65	<b>146</b>	<b>59</b>	<b>87</b>
Over 65	<b>178</b>	<b>72</b>	<b>106</b>
<b>Total Distribution</b>	<b>708</b>	<b>311</b>	<b>397</b>

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**People with Disabilities**

Hearing	<b>35</b>
Sight	<b>30</b>
Mobility	<b>30</b>
Other	<b>25</b>

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**Christian Education**

Birth 3	<b>35</b>	Grade 7	<b>11</b>
Age 4	<b>12</b>	Grade 8	<b>15</b>
Kindergarten	<b>21</b>	Grade 9	<b>14</b>
Grade 1	<b>19</b>	Grade 10	<b>20</b>
Grade 2	<b>11</b>	Grade 11	<b>10</b>
Grade 3	<b>13</b>	Grade 12	<b>8</b>
Grade 4	<b>9</b>	Young Adults	<b>20</b>
Grade 5	<b>8</b>	Over 25	<b>135</b>
Grade 6	<b>15</b>	Teachers/Officers	<b>70</b>
<b>Total</b>	<b>446</b>		

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<b>Racial Ethnic Breakdown</b>	<b>Membership</b>	<b>Elders</b>	<b>Deacons</b>	<b>Male</b>	<b>Female</b>
Asian	<b>11</b>			<b>4</b>	<b>7</b>
Black					
African American	<b>3</b>			<b>1</b>	<b>2</b>
African					
Middle Eastern					
Hispanic	<b>1</b>				<b>1</b>

Native American					
White	693	31		306	387
Other					
<b>Totals</b>	<b>708</b>	<b>31</b>	<b>0</b>	<b>311</b>	<b>397</b>

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<b>Potential Giving Units</b>	<b>429</b>
<b>Budgeted Income</b>	<b>817,815</b>
<b>Budgeted Expense</b>	<b>817,814</b>

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**Receipts**

Regular Contributions	695,465	Bequests	60,000
Capital Building Fund	2,820	Other Income	40,623
Investment Income	39,677	Subsidy or Aid	44,673

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**Expenditures**

Local Program	649,433	Per Capital Apprt	5,439
Local Mission	77,999	Validated Mission	85,562
Capital Expenditures	201,492	Theological Fund	
Investment Expenditures	80,000	Other Mission	

## ATTENDANCE OF CHURCH SCHOOL & WORSHIP

### December 11

Church School: 113

8:30 a.m.: 56

11:00 a.m.: 275

**Total Worship Attendance: 331**

### CHRISTMAS JOY

**Total Worship Attendance: 96**

### December 18

Church School: 88

8:30 a.m.: 71

11:00 a.m.: 260

**Total Worship Attendance: 331**

### December 24

5:00 p.m.: 291

8:00 p.m.: 158

11:00 p.m.: 155

**Total Worship Attendance: 604**

### December 25

11:00 a.m.: 84

### January 1

8:30 a.m.: 41

11:00 a.m.: 182

**Total Worship Attendance: 223**

### January 8

Church School: 122

8:30 a.m.: 60

11:00 a.m.: 252

**Total Worship Attendance: 312**

**BANK ACCOUNT BALANCES AS OF 12/31/11**

	<u>2011</u>	<u>2010</u>
Select Bank & Trust (Business Savings) - ALL Sorensen \$	15,133.18	146,105.53
Select Bank & Trust (Business Savings) - Special Projects Savings	27,197.02	21,392.32
General Checking (Select Bank & Trust)	224,948.62	124,176.83
Special Project Checking (Select Bank & Trust)	302,849.42	178,747.28

**CD BALANCES**

	<u>2011</u>
CD with 15 month renewal (RBC Centura)	46,178.97
CD PW for Pandora's Box Scholarship (Select Bank & Trust)	4,823.28

**PRESBYTERIAN FOUNDATION PERMANENT FUNDS**

	Market Value as of 12/31/10	2011 Estimated Income Payout	2011 Q1 Payout	2011 Q2 Payout	2011 Q3 Payout	2011 Q4 Payout
Betty Berryhill Endowment Fund for Healthcare Missions	60,000.00	est 11/17/11				
Nell and Fred Webb Endowment Fund	169,694.15	9,506.96	2,650.28	2,359.39	2,359.35	
Mission Endowment Fund	154,100.62	8,643.37	2,134.68	2,146.21	2,145.04	
Anna Belle Boyd Sugg & Fordyce Harding Sugg, Sr. Fund	10,961.22	614.15	169.59	152.44	152.42	
Mary Potts Goodman Sorensen Endowment	304,386.05	17,052.94	4,753.90	4,232.11	4,232.04	
Warren Shelburn Endowment Fund	125,319.98	2,146.24	536.56	443.07	535.55	

**NEW COVENANT MUTUAL FUNDS**

	Report Ending 12/31/10	Report Ending 3/31/11	Report Ending 6/30/11	Report Ending 10/24/11	Report Ending 12/31/11
Hubert H. and Mary F. Bryant Scholarship Fund	4,411.10	4,158.85	4,187.80	3,773.59	
Mrs. Guy B. Mary Smith Fund	9,114.19	9,587.76	9,600.87	17,332.49	

			<b>2011 Budget</b>	<b>Dec 2011</b>	<b>Dec 2010</b>	<b>Dec Variance</b>	<b>YTD 2011</b>	<b>YTD 2010</b>	<b>YTD Variance</b>	<b>% 2011 Budget</b>
<b>GENERAL REVENUES</b>										
Pledge Revenue			\$543,946.00	\$83,356.00	\$70,374.36	\$12,981.64	\$551,068.00	\$576,797.74	-\$25,729.74	101.31%
Non-Pledge Revenue			\$145,625.00	\$18,227.00	\$13,478.00	\$4,749.00	\$126,377.66	\$98,173.15	\$28,204.51	86.78%
Plate Offering Revenue			\$20,500.00	\$3,539.87	\$1,682.75	\$1,857.12	\$23,843.67	\$20,513.59	\$3,330.08	116.31%
Interest & Dividends Revenue			\$1,000.00	\$3.10	\$205.31	-\$202.21	\$1,924.34	\$5,272.54	-\$3,348.20	192.43%
Campus Minister Reimbursement			\$41,544.00	\$3,434.00	\$6,930.00	-\$3,496.00	\$44,673.00	\$39,615.00	\$5,058.00	107.53%
Miscellaneous Revenue			\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,741.44	\$12,266.68	-\$7,525.24	-
Building Use Revenue			\$3,000.00	\$262.00	\$570.00	-\$308.00	\$3,882.00	\$3,790.00	\$92.00	129.40%
Endowment Revenue			\$29,000.00	\$0.00	\$0.00	\$0.00	\$27,178.15	\$29,202.78	\$0.00	93.72%
ECU Parking Revenue			\$18,000.00	\$18,000.00	\$0.00	\$0.00	\$18,000.00	\$0.00	\$0.00	100.00%
Church School Revenue			\$1,200.00	\$111.00	\$59.50	\$51.50	\$1,110.28	\$1,046.09	\$64.19	92.52%
Bus Loan Payoff			\$0.00	\$0.00	\$0.00	\$0.00	\$15,532.67	\$0.00	\$0.00	-
Maintenance Reserve Fund			\$0.00	\$0.00	\$0.00	\$0.00	\$14,000.00	\$0.00	\$0.00	-
Music Scholarship Revenue			\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	100.00%
<b>TOTAL OPERATING REVENUE</b>			<b>\$817,815.00</b>	<b>\$126,932.97</b>	<b>\$93,299.92</b>	<b>\$33,633.05</b>	<b>\$842,331.21</b>	<b>\$786,677.57</b>	<b>\$55,653.64</b>	<b>103.00%</b>

			2011 Budget	Dec 2011	Dec 2010	Dec Variance	YTD 2011	YTD 2010	YTD Variance	% 2011 Budget
<b>TOTAL PERSONNEL EXPENSES</b>			<b>\$506,484.16</b>	<b>\$46,719.05</b>	<b>\$40,701.70</b>	<b>\$6,017.35</b>	<b>\$491,538.50</b>	<b>\$470,621.98</b>	<b>\$20,916.52</b>	<b>97.05%</b>
<b>ADMINISTRATION MINISTRY</b>										
Advertisement			\$500.00	\$269.50	\$0.00	\$269.50	\$554.20	\$270.00	\$284.20	110.84%
Bus Payment and Maintenance			\$1,200.00	\$0.00	\$1,082.70	-\$1,082.70	\$4,692.90	\$13,118.75	-\$8,425.85	391.08%
Bus Loan Payoff			\$0.00	\$0.00	\$0.00	\$0.00	\$12,284.57	\$0.00	\$12,284.57	-
Computer Equipment			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
Copier Expenses: Lease & Gen/Grounds Maintenance			\$8,300.00	\$685.72	\$665.68	\$20.04	\$8,897.77	\$8,319.88	\$577.89	107.20%
High Speed Internet			\$300.00	\$21.95	\$21.95	\$0.00	\$263.40	\$263.40	\$0.00	87.80%
Insurance/Worker's Comp			\$22,000.00	\$1,076.06	\$5,650.50	-\$4,574.44	\$8,868.26	\$21,684.00	-\$12,815.74	40.31%
Kitchen Supplies			\$7,600.00	\$699.83	\$808.98	-\$109.15	\$6,605.52	\$7,615.04	-\$1,009.52	86.91%
Maintenance Contract: A/C			\$14,000.00	\$1,161.50	\$1,161.50	\$0.00	\$13,938.00	\$13,938.00	\$0.00	99.56%
Office Expenses			\$16,500.00	\$1,199.90	\$1,643.94	-\$444.04	\$16,930.79	\$15,883.29	\$1,047.50	102.61%
Officer Training			\$500.00	\$0.00	\$194.82	-\$194.82	\$595.16	\$528.80	\$66.36	119.03%
Postage			\$6,500.00	\$541.14	\$1,016.01	-\$474.87	\$5,376.58	\$6,138.78	-\$762.20	82.72%
Professional Staff Expense			\$500.00	\$80.30	\$0.00	\$80.30	\$516.77	\$467.46	\$49.31	103.35%
Stewardship Campaign			\$1,500.00	\$0.00	\$0.00	\$0.00	\$2,316.34	\$1,223.75	\$1,092.59	154.42%
Telephone			\$7,400.00	\$446.95	\$482.09	-\$35.14	\$6,114.72	\$7,131.97	-\$1,017.25	82.63%
Utilites: Fuel, Water, Electric, Gas			\$43,000.00	\$2,684.77	\$2,490.18	\$194.59	\$37,562.00	\$40,326.69	-\$2,764.69	87.35%
Web Site			\$300.00	\$0.00	\$0.00	\$0.00	\$299.40	\$299.40	\$0.00	99.80%
Maintenance Reserve			\$14,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
<b>TOTAL ADMINISTRATION EXPENSE</b>			<b>\$159,100.00</b>	<b>\$9,726.40</b>	<b>\$16,985.72</b>	<b>-\$7,259.32</b>	<b>\$157,894.99</b>	<b>\$153,276.51</b>	<b>\$4,618.48</b>	<b>99.24%</b>
<b>WORSHIP MINISTRY</b>										
Communion & Worship Supplies			\$2,000.00	\$239.33	\$153.44	\$85.89	\$2,167.96	\$2,135.37	\$32.59	108.40%
Gallery Choir			\$1,200.00	\$479.50	\$83.71	\$395.79	\$1,273.67	\$998.29	\$275.38	106.14%
Pulpit Supply			\$1,000.00	\$0.00	\$0.00	\$0.00	\$700.00	\$700.00	\$0.00	70.00%
Substitute Organist			\$2,000.00	\$0.00	\$85.00	-\$85.00	\$2,000.00	\$1,000.00	\$1,000.00	100.00%
Choir Recognition			\$100.00	\$26.75	\$0.00	\$26.75	\$26.75	\$26.93	-\$0.18	26.75%
Children's Music			\$800.00	\$200.00	\$349.26	-\$149.26	\$242.00	\$928.61	-\$686.61	30.25%
Handbell Tuning/Refurb			\$600.00	\$0.00	\$0.00	\$0.00	\$340.00	\$340.00	\$0.00	56.67%
Handbells			\$575.00	\$0.00	\$76.25	-\$76.25	\$200.89	\$479.70	-\$278.81	34.94%
Music & Worship Conf Scholarships			\$1,500.00	\$0.00	\$0.00	\$0.00	\$2,533.64	\$2,115.46	\$418.18	168.91%
Organ & Piano Tuning			\$1,000.00	\$0.00	\$0.00	\$0.00	\$570.29	\$1,235.00	-\$664.71	57.03%
Special Events			\$1,600.00	\$700.00	\$420.00	\$280.00	\$1,550.00	\$1,230.00	\$320.00	96.88%
Student Scholarships			\$16,000.00	\$1,650.00	\$1,500.00	\$150.00	\$14,100.00	\$12,090.00	\$2,010.00	88.13%
Choir Accompanist			\$1,080.00	\$1,000.00	\$575.00	\$425.00	\$1,000.00	\$675.00	\$325.00	92.59%
Early Worship Service			\$500.00	\$150.00	\$0.00	\$150.00	\$454.06	\$190.00	\$264.06	90.81%
Radio Ministry			\$5,200.00	\$680.00	\$800.00	-\$120.00	\$4,780.00	\$5,100.00	-\$320.00	91.92%
<b>TOTAL WORSHIP EXPENSE</b>			<b>\$35,155.00</b>	<b>\$5,125.58</b>	<b>\$4,042.66</b>	<b>\$1,082.92</b>	<b>\$31,939.26</b>	<b>\$29,244.36</b>	<b>\$2,694.90</b>	<b>90.85%</b>

			2011 Budget	Dec 2011	Dec 2010	Dec Variance	YTD 2011	YTD 2010	YTD Variance	% 2011 Budget
<b>EDUCATION MINISTRY</b>										
Vacation Bible School			\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,873.92	\$1,984.24	\$889.68	114.96%
Christian Education			\$7,500.00	\$515.61	\$997.08	-\$481.47	\$6,543.38	\$8,757.90	-\$2,214.52	87.25%
Sunday AM Nursery Salaries			\$6,500.00	\$742.75	\$674.00	\$68.75	\$5,771.00	\$5,971.00	-\$200.00	88.78%
Library			\$500.00	\$0.00	\$0.00	\$0.00	\$85.00	\$246.99	-\$161.99	17.00%
<b>Total Education Expenses</b>			<b>\$17,000.00</b>	<b>\$1,258.36</b>	<b>\$1,671.08</b>	<b>-\$412.72</b>	<b>\$15,273.30</b>	<b>\$16,960.13</b>	<b>-\$1,686.83</b>	<b>89.84%</b>
<b>Youth Ministry</b>										
Program Expenses			\$500.00	\$0.00	\$97.18	-\$97.18	\$448.78	\$597.18	-\$148.40	89.76%
Youth Conference/Trips			\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,516.00	\$2,583.23	-\$67.23	100.64%
Youth Council			\$125.00	\$0.00		\$0.00	\$0.00	\$239.44	-\$239.44	0.00%
Special Events			\$600.00	\$0.00	\$454.23	-\$454.23	\$534.12	\$590.53	-\$56.41	89.02%
Advisors Expenses			\$1,300.00	\$0.00	\$0.00	\$0.00	\$14.63	\$341.15	-\$326.52	1.13%
Leadership Training			\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$137.69	-\$137.69	0.00%
Resources and Supplies			\$400.00	\$0.00	\$0.00	\$0.00	\$236.45	\$400.00	-\$163.55	59.11%
Transportation			\$2,000.00	\$0.00	\$0.00	\$0.00	\$1,412.45	\$1,890.98	-\$478.53	70.62%
Youth Meals			\$350.00	\$0.00	\$84.96	-\$84.96	\$733.84	\$537.88	\$195.96	209.67%
Youth Mission Trips			\$2,000.00	\$0.00	\$0.00	\$0.00	\$1,144.55	\$268.54	\$876.01	57.23%
Youth Scholarship Fund			\$500.00	\$0.00	\$0.00	\$0.00	\$185.00	\$203.00	-\$18.00	37.00%
<b>Total Youth Ministry</b>			<b>\$10,475.00</b>	<b>\$0.00</b>	<b>\$636.37</b>	<b>-\$636.37</b>	<b>\$7,225.82</b>	<b>\$7,789.62</b>	<b>-\$563.80</b>	<b>68.98%</b>
<b>TOTAL EDUCATION EXPENSES</b>			<b>\$27,475.00</b>	<b>\$1,258.36</b>	<b>\$2,307.45</b>	<b>-\$1,049.09</b>	<b>\$22,499.12</b>	<b>\$24,749.75</b>	<b>-\$2,250.63</b>	<b>81.89%</b>
<b>MISSIONS MINISTRY</b>										
Greenville Community Shelters: Assistance			\$4,800.00	\$2,400.00	\$0.00	\$2,400.00	\$4,800.00	\$4,800.00	\$0.00	100.00%
Greenville Community Shelters: Operations			\$2,400.00	\$1,200.00	\$0.00	\$1,200.00	\$2,400.00	\$0.00	\$2,400.00	100.00%
Literacy Volunteers			\$800.00	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00	\$0.00	100.00%
Food Bank			\$2,400.00	\$1,200.00	\$0.00	\$1,200.00	\$2,400.00	\$0.00	\$2,400.00	100.00%
Ulster Project			\$2,400.00	\$2,075.00	\$2,400.00	-\$325.00	\$2,397.01	\$2,598.80	-\$201.79	99.88%
Foreign Missions			\$12,000.00	\$12,000.00	\$12,000.00	\$0.00	\$12,000.00	\$12,000.00	\$0.00	100.00%
Presbytery/Synod/GA			\$46,000.00	\$23,000.00	\$11,599.97	\$11,400.03	\$46,000.04	\$81,400.00	-\$35,399.96	100.00%
ECU Campus Ministry Program			\$3,200.00	\$3,200.00	\$3,200.00	\$0.00	\$3,200.00	\$3,200.00	\$0.00	100.00%
CareNet Counseling Center			\$2,400.00	\$2,400.00	\$2,400.00	\$0.00	\$2,400.00	\$2,400.00	\$0.00	100.00%
Gideons			\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fellowship of Christian Athletes			\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	\$800.00	\$0.00	100.00%
Epps Middle Schools			\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Meals on Wheels			\$800.00	\$800.00	\$800.00	\$0.00	\$800.00	\$800.00	\$0.00	100.00%
Mission Trips			\$2,400.00	\$0.00	\$0.00	\$0.00	\$50.93	\$1,200.00	-\$1,149.07	2.12%
CROP Walk Materials			\$250.00	\$0.00	\$0.00	\$0.00	\$271.83	\$0.00	\$271.83	108.73%
<b>TOTAL MISSIONS EXPENSES</b>			<b>\$81,350.00</b>	<b>\$49,075.00</b>	<b>\$32,399.97</b>	<b>\$15,875.03</b>	<b>\$78,319.81</b>	<b>\$109,198.80</b>	<b>-\$31,678.99</b>	<b>96.28%</b>

			2011 Budget	Dec 2011	Dec 2010	Dec Variance	YTD 2011	YTD 2010	YTD Variance	% 2011 Budget
<b>MEMBERSHIP MINISTRY</b>										
Membership Care			\$400.00	\$40.63	\$0.00	\$40.63	\$850.39	\$498.95	\$351.44	212.60%
Sunday Fellowship			\$500.00	\$300.35	\$0.00	\$300.35	\$1,155.32	\$595.81	\$559.51	231.06%
Covered Dish Meals			\$1,250.00	\$0.00	\$28.03	-\$28.03	\$766.59	\$408.15	\$358.44	61.33%
Bereavement Meals			\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Age Venturers			\$2,400.00	\$19.33	\$36.03	-\$16.70	\$923.63	\$392.91	\$530.72	38.48%
Rosebuds			\$200.00	\$0.00	\$0.00	\$0.00	\$50.30	\$81.54	-\$31.24	25.15%
Tape/CD Ministry Supplies			\$200.00	\$77.93	\$0.00	\$77.93	\$169.95	\$38.02	\$131.93	84.98%
Stephen Ministry			\$1,500.00	\$23.85	\$0.00	\$23.85	\$308.29	\$1,637.35	-\$1,329.06	20.55%
Visitor Response			\$200.00	\$0.00	\$0.00	\$0.00	\$168.00	\$0.00	\$168.00	84.00%
New Member Expenses			\$200.00	\$0.00	\$0.00	\$0.00	\$264.02	\$3.57	\$260.45	132.01%
Publicity, Booklets			\$50.00	\$0.00	\$0.00	\$0.00	\$61.00	\$168.00	-\$107.00	122.00%
Volunteer Recognition			\$150.00	\$0.00	\$21.25	-\$21.25	\$0.00	\$216.91	-\$216.91	0.00%
Maundy Thursday/Ash Wednesday			\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Churchwide Retreat			\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
<b>TOTAL MEMBERSHIP EXPENSES</b>			<b>\$8,250.00</b>	<b>\$462.09</b>	<b>\$85.31</b>	<b>\$376.78</b>	<b>\$5,217.49</b>	<b>\$4,041.21</b>	<b>\$1,176.28</b>	<b>63.24%</b>
<b>TOTAL MINISTRY EXPENSES</b>			<b>\$311,330.00</b>	<b>\$65,647.43</b>	<b>\$55,821.11</b>	<b>\$9,026.32</b>	<b>\$295,870.67</b>	<b>\$320,510.63</b>	<b>-\$25,439.96</b>	<b>95.03%</b>
<b>TOTAL PERSONNEL EXPENSES</b>			<b>\$506,484.16</b>	<b>\$46,719.05</b>	<b>\$40,701.70</b>	<b>\$6,017.35</b>	<b>\$491,538.50</b>	<b>\$470,621.98</b>	<b>\$20,916.52</b>	<b>97.05%</b>
<b>TOTAL OPERATING EXPENSES</b>			<b>\$817,814.16</b>	<b>\$112,366.48</b>	<b>\$96,522.81</b>	<b>\$15,043.67</b>	<b>\$787,409.17</b>	<b>\$791,132.61</b>	<b>-\$4,523.44</b>	<b>96.28%</b>
<b>TOTAL OPERATING REVENUE</b>			<b>\$817,815.00</b>	<b>\$126,932.97</b>	<b>\$93,299.92</b>	<b>\$33,633.05</b>	<b>\$842,331.21</b>	<b>\$786,677.57</b>	<b>\$55,653.64</b>	<b>103.00%</b>
<b>Budget Shortfall/Surplus</b>			<b>\$0.84</b>	<b>\$14,566.49</b>	<b>-\$3,222.89</b>	<b>\$18,589.38</b>	<b>\$54,922.04</b>	<b>-\$4,455.04</b>	<b>\$60,177.08</b>	